

**Minutes of the  
Gateside and District Community Association Monthly Meeting  
Thursday 11<sup>th</sup> April 2024**

**Attendees:**

**Chair** Lee Patchell

**Present** Louise Wilson (Vice Chair), Teri Gillan, Jen Gallier (Treasurer), Caroline Crockett, Kat Wright, Andrew Macnaughton, Jane Macnaughton, Jill Walker, Derek Thomson, Susan Jack, Fay Orr, Bryan Slatterly (LPP).

**Apologies** Stuart Falconer (Convenor), Jessica Falconer (Secretary), Cllr Donald Lothian, Carol Bernard, Lorraine Watson

<b>Minute</b>	<b>Topic</b>	<b>Sponsor</b>
1	<b>Chair's Introduction and apologies.</b> Last month's minutes were a true and accurate record of the meeting held on 15th February 2024 at 7.30 pm.	Teri Gillan, 2 <sup>nd</sup> Derek Thomson
2	<b>Outstanding matters from last meeting:</b>  N/A	
3	<b>Council Matters.</b> <b>a) Matters previously raised</b> <ul style="list-style-type: none"> <li>• Cllr Lothian had sent his apologies and a brief update via email. Still no confirmed dates for any of the outstanding jobs. Burnside bus stop will be replaced, no timeline yet given.</li> </ul> <b>b) New matters</b> <ul style="list-style-type: none"> <li>• Recent heavy rains and flooding contributed to another car leaving the road and ending up on its side in the fields between Bannaty Mill and Burnside. There is a known dip in the road where flood water collects which is difficult to see especially after dark. This is the 3<sup>rd</sup> car over recent years. JG (in absence of Secretary) agreed to email DL and request a flood warning sign.</li> </ul> <b>c) Fife Council matters for Community Association</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	Cllr Lothian          JG
4	<b>Association Management</b> <b>A) Treasurer's report</b> Current Acc Bank balance: £10, 976.05 Savings Account: £9378.90	Jen Gallier

	<p>Savings account now holds £6000 unrestricted reserves as well as all the Restricted funds (including £2300 raised for the Park)</p> <ul style="list-style-type: none"> <li>Funding update – Wind Turbine funding Funding for crockery has been spent however we still have funds to spend for 'Digital' allocation therefore JG has requested an extension through to 31/07/24 to allow time for potentially installing Broadband to enable the Hive for heating to then be installed. Our current mobile WiFi is not reliable enough to support the Hive.</li> </ul> <p><b>B) Hall Convenor's update</b></p> <ul style="list-style-type: none"> <li>No further update for flooding, JG welcomed any further support / recommendations for quotes. Kat Wright was going to ask her husband if he could input.</li> <li>JG in contact with Electrical company to book a date for PAT testing. They will also provide a quote for the recommendations given on the last Electrical Installation report completed in 2022.</li> <li>TG highlighted the hole in east wall (inside) and also hole near concrete step outside and requested that they are sealed up to prevent rodents entering. LP to action with SF.</li> </ul> <p><b>C) Sub-committee updates</b></p> <ul style="list-style-type: none"> <li>Hall improvements – as above</li> <li>Events/fundraising – Spring newsletter returned from printers and in process of being distributed. Dates in the diary for Apr/May/June and will plan another sub-committee meeting at end of June to look at latter part of the year.</li> <li>Park – Final consultation on 24 March confirmed plans and now await final quote from FC. FET funding application submitted for £50K. A number of dates in the diary for fundraising events including bag packing in Sainsburys and also Reya Tandoori Meal (50% of ticket prices go to chosen charity on Tues 28 May). Another carwash planned for 22 June. The Park group had registered with FVA for funding application support but haven't heard anything back yet, JG to follow up. FC have authorised continued maintenance of the Park following the upgrade.</li> </ul> <p><b>D) Proposed schedule of meetings 2024/5</b></p> <ul style="list-style-type: none"> <li>A schedule of meetings similar to 2023/4 was included on the agenda allowing for a couple of months where only sub-committees meet to reduce the meeting burden on those elected Office bearers who need to</li> </ul>	<p>JG</p> <p>J Falconer</p> <p>J. Gallier</p> <p>JG</p> <p>LW</p> <p>JG</p>
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	<p>attend the majority of meetings. A couple of objections were made on the basis that the plan only schedules 8 general meetings a year. Office bearers will discuss and revisit next month to allow an agreement.</p> <ul style="list-style-type: none"> <li>• A proposal to enable 1 – 2 meetings a year via Zoom/Teams does have its drawbacks however it will hopefully enable a wider audience to attend meetings (especially thinking of those who can't attend due to childcare). Agreed to run 1-2 this year as a trial.</li> </ul> <p><b>E) Mill Path steps</b></p> <ul style="list-style-type: none"> <li>• A quote for repairs for £4500 was received. LP is still seeking another 2 quotes. There are potential options for a ramp as well as steps and a discussion on materials used followed with concerns that the last repair was only in 2017. Future plans need to reduce the erosion from flood water coming down Station Road.</li> </ul>	
5	<p><b>Events</b></p> <ul style="list-style-type: none"> <li>• Sat 27 April – Jumble sale.</li> <li>• Tues 28 May – Reya Tandoori Meal (Park Fundraiser)</li> <li>• Pitlochrie House Open Gardens (with SGS) – Sun 26 May, 28 July, 1 Sept (10-6pm)</li> <li>• Sat 22 June – Car wash &amp; bacon rolls (Park Fundraiser)</li> <li>• Gateside Gallop – 11 Sept - landowners contacted and all have given permission for land access.</li> <li>• Sat 17 August – BBQ / Ceilidh</li> </ul>	
6	<p><b>Community Council Update</b></p> <ul style="list-style-type: none"> <li>• <b>Local Place Plan.</b> Bryan Slatterly &amp; AM outlined the themes from 4 communities and explained how LPP links to FC's planning. The draft is now out for consultation until 9 May. Comments can be emailed in. The link for the LPP and a summary can be found on the Gateside website page (News section). AM highlighted that the Gateside Park was specifically mentioned as a priority for an upgrade.</li> <li>• <b>Wind Turbine funding.</b> SJ updated that the fund should hopefully open again June but there may be a delay. There is no further update on the Community directorship.</li> </ul>	
7	<p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>• .Food Business registration. FC have agreed to waiver this following communication with JM. JM also requested £100 to purchase additional kitchen equipment for Soup lunch. Agreed by all.</li> </ul>	<p>JM</p> <p>JG</p>

	<ul style="list-style-type: none"> <li>• Hall policies have been recently reviewed and updated. JM will update the file. RA also complete and JG will send to LW for approval.</li> <li>• Request for mixer tap at far end of kitchen due to temperature of hot tap. Agreed.</li> <li>• Request for outline map of where mouse traps in Hall are located.</li> <li>• Squirrel signs require evidence of an issue to be able to be displayed on public roads, an alternative is to display on private land. LP in liaison with landowners near roads and will confirm cost for appropriate signs.</li> </ul>	<p>S Falconer</p> <p>J Falconer</p> <p>L. Patchell</p>
8	Meeting closed at 9.08pm	Chair
9	The date of the next meeting will be on 9 May 2024 at 7.30pm.	